



CATERING POLICIES

- To insure the best catering experience possible we respectfully request that you place your order for 10 to 30 guests a minimum of 48 hours or two full business days prior to event.

For orders exceeding 30 guests we require a minimum notice of 72 hours or 3 full business days prior to event. Please note that orders are based on availability. In the event you experience a last minute need we will do our best to accommodate.

- Minimum Guest Count of 10 persons is required for Cater Delivery
- Final Guest count for deliveries of 30 guests and under due 48 hours in advance. Final guest count for orders exceeding 30 guests due 72 hours in advance.
- Average Delivery Fee is \$20.00 for a drop off requiring no return trip for retrieval or clean-up. However, Fee May Vary Based on Delivery Location.
- Delivery time accommodation is based on bookings already existing at the time of your order placement. We will always do our best to meet your time frame.
- Securitization of payment for services is due 24 hours prior to your delivery or event unless prior arrangements are made regarding payment upon delivery, or prior arrangements as regards PO's. We accept Visa, MasterCard, Discover and American Express, or Business Check in the amount due.
- For orders that are more than a week out, a 50% deposit is required to hold the date. We accepted deposits in the form of business check for 50% of the proposed total, or you may provide security in the form of a credit card capable of paying the full amount.
- Cancellations occurring within 24 hours of your scheduled delivery or event are subject to the full charged amount. Cancellations prior to the 24 hour window will be charged solely based on what has been ordered and prepped for your delivery/event.
- Prices subject to change

CALL 405-205-3311 OR EMAIL INQUIRIES TO CATERING@COOLGREENS.COM